

TUITION AND FEES

Tuition rates and fees are reviewed and approved by the Washburn University Board of Regents annually. The current tuition and fee structure can be viewed at: <https://www.washburntech.edu/admissions/tuition-fees/index.htm> (<https://www.washburntech.edu/admissions/tuition-fees/>). All courses and technical programs have related fees. There are four main fee categories:

1. Enrollment – a one time fee that secures a student’s enrollment in a program.
2. Transcript – a fee charged for the preparation of a transcript when requested by a student.
3. Materials and Technology – a per credit hour fee that offsets the cost of maintaining a modern technical campus.
4. Course specific fees – fees associated with a specific course, which includes the cost of supplies, materials, and certifications.

All fee information is available in the Student Services Office.

Financial Obligations

Tuition and fees are established by the Washburn University Board of Regents and are subject to change. Once a student has enrolled in classes, he or she is liable for tuition and fee charges unless the student withdraws from all classes during the 100% refund period. For students who have received financial aid, withdrawal from a program could result in that student owing a balance. Students considering withdrawing from a program need to be sure that the financial implications are clearly understood before withdrawing.

Payments

Semester tuition and fees are due by the published due date unless the student has an agency sponsorship authorization on file in the Washburn University Business Office.

Payments may be made using cash, checks, Visa, Master Card, Discover, American Express, or money orders. There is a 3rd party payment plan option for students that wish to spread the cost of the program over the semester. Students must enroll by the published due date in order to enroll in the plan. Payment plans are only for current semester charges.

There will be a service charge for all returned items and a late fee for all missed payment plan payments.

Washburn Institute of Technology reserves the right to make adjustments to a student’s account as needed, with or without prior notification, to ensure accurate schedules and/or billing.

Delinquent Accounts / Late Fees

Unpaid balances will be subject to additional fees in the form of late charges and may incur collection fees should a collection agency be needed to recover the balance. To avoid late fees, accounts must be paid in full each semester by the published due date. Additionally, a Business Office hold will be placed on the student account; this hold will prevent the release of transcripts and diplomas as well as prevent enrollment in subsequent terms on either Washburn Institute of Technology or the Washburn University campus.

Liability for Institutional Charges

Students receiving Military Educational Benefits may defer financial obligation to Washburn University if they have an approved Certificate of

Eligibility for entitlement to educational assistance under Chapter 31, 33, or 35 on file with the University Registrar’s Office. Financial obligation will be deferred until the date on which the Military Educational Benefits pay for such course of education, or the date that is 90 days after the date on which Washburn University certifies the students’ charges for tuition and fees following receipt from the student such Certificate of Eligibility.