## TRANSFER OF CREDITS

Individuals who want to transfer credits to Washburn Tech from another institution may submit an official transcript for review. The determination of whether to accept credits from another institution will be based upon many factors including the content/competencies of previous course work, the duration of previous course work, student attendance, grades earned in course work completed, and other criteria. Only those courses in which the individual earned a "C" or better will be considered for transfer credit. Students must complete a minimum of one-half of the required program credit hours at Washburn Tech. The final decision regarding the number of credits that will be transferred in will be determined by an assistant dean in consultation with the program instructor(s).