

GRADING SYSTEM

Grades and Grade Points

Symbols used in grading:

Grade	Description	Grade Points
A	Excellent	4
B	Well above average	3
C	Average	2
D	Below average but passing	1
F	Failure	0
AU	Audit	0 ¹
CR	Credit only-letter grade C or better	0 ¹
I	Incomplete	0 ¹
NC	No credit	0 ¹
IP	In Progress	0 ¹
NR	Not recorded	0 ¹
P	Credit only-letter grade of D	0 ¹
W	Withdrawn	0 ¹
S	Satisfactory	0 ¹
U	Unsatisfactory	0 ¹

¹ Not included in grade point average

A/Credit/Pass/Fail Option

Under certain circumstances, undergraduate students have the option to elect to enroll in a course for a grade or for A/Credit/Pass/Fail. A student may enroll in only one A/Credit/Pass/Fail course per semester. Courses in a student's program cannot be taken for A/Credit/Pass/Fail without written permission from the appropriate department chair or dean on file in the Student One Stop (SOS).

If the student earns an A in the course, this is recorded on the transcript. If the student earns a grade of B, C, or D this is recorded as CR (earned grade of B or C) or P (earned grade of D) on the transcript, and is not included in the student's cumulative grade point average. If the student fails the course, a grade of F is recorded, and this grade is included in the student's cumulative grade point average. Students must present a minimum of 84 graded hours (i.e., hours in which an A/B/C/D, or F was received) for graduation with a Bachelor's degree, or a minimum of 42 graded hours for an Associate's degree.

Subject to the provisions above, a student may elect graded or A/Credit/Pass/Fail status for a course at any time during the period in which that student may elect to withdraw from that course. Please see the academic calendar at www.washburn.edu/academics/academic-calendar-files/index.html (<https://www.washburn.edu/academics/academic-calendar-files/>) for specific deadline dates.

Certain courses may not be taken for a grade, but may only be taken pass/fail. The above policy does not pertain to such courses.

Repetition of Courses

Undergraduate courses may be repeated. Courses for which grades of Ds and Fs are recorded can be retaken without departmental approval; courses for which a grade of C, or credit, or higher are recorded will require departmental approval prior to registration. The transcript will contain a complete record of all courses taken and grades earned. The repeated will be included in determining the cumulative grade point average, the original grade will not be included. After a student has repeated the same course three times, or has repeated three different courses, that student must have the permission of his/her academic dean before repeating any course.