

VII. FACULTY TUITION AND FEE WAIVERS

A. Fee Waiver

Regular employees of Washburn University who have an employment contract and work 50%, or more time, during the fiscal year are eligible to request a waiver of the University Fee and the Student Activity Fee. Students who are on a Student Employment Contract at Washburn University must pay the appropriate tuition and fees including the University Fee and the Student Activity and are not eligible for waiver request.

Washburn University employees who enroll at Washburn may request a waiver from payment of the University Fee and Student Activity Fee by completing the Fee Waiver form and presenting the completed form to the University

Controller two weeks prior to the scheduled date and time of enrollment. The Controller will ascertain whether the applicant is eligible for the Fee Waiver and, if the applicant is eligible, will inform appropriate personnel involved in the enrollment process. The Controller will inform the employee of the procedures to follow in the enrollment process so that the fees are waived.

B. Faculty Spouse and Minor Children Tuition

The Treasurer is authorized to waive the residence requirement for the spouse and minor children, if living with family, for new faculty members on the full-time faculty or staff for tuition purposes and who are on an annual contract.

C. Educational Assistance

Program Information about this and other benefit related programs may be found within the benefits section of the Washburn University Policies, Regulations, and Procedures Manual (WUPRPM).

D. Tuition Waiver for Children of Faculty and Staff

Dependent children (as defined in the Internal Revenue Code at 26 USC 152(a) (1)&(2)) of a full-time faculty or staff member of Washburn University or the Washburn University Foundation (WUF) shall receive a waiver of 50% of the tuition and fees applicable to their Washburn enrollment.

Dependent children of a full-time faculty or staff member who has (a) retired from Washburn University or WUF; (b) become disabled while such an employee; (c) or died while in such employment shall receive a waiver of 50% of the tuition and fees applicable to their Washburn enrollment. The waiver is applicable to Washburn undergraduate courses only.

Dependent children (as defined at 26 USC 152 (a)(1) & (2)) of a faculty or staff member of Washburn University or WUF who is employed at least half-time but less than full-time shall receive a waiver of 25% of the tuition and fees applicable to their Washburn enrollment.

Dependent children of a faculty or staff member who was employed at least half-time but less than full-time by Washburn University or WUF, and who has: (a) retired from such employment; (b) become disabled while such an employee; or, (c) died while in such employment shall receive a waiver of 25% of the tuition and fees applicable to their Washburn

enrollment. The waiver is applicable to Washburn undergraduate courses only.

Eligibility -

- 1.) Complete Washburn University Admission Process
- 2.) Maintain a cumulative grade point average of 2.00
- 3.) Document dependent relationship to faculty/staff member

Financial Aid –

The waiver will be reflected in the cost of attendance used for calculation of need for Federal Financial Aid eligibility.